

*Portsmouth Fire Department
Board of Fire Commissioners*

Richard Gamester, Chairman
Michael Hughes, Vice Chairman
Jennifer Matthes, Clerk



Monthly Meeting 6:30 PM
Tuesday, October 14, 2025
Fire Station 2
George Pierce Training Room

NOTICE OF NON PUBLIC – THE FIRE COMMISSION WILL HOLD A NON-PUBLIC SESSION AT 6:00 PM IN ACCORDANCE WITH RSA 91-A:3, II (a) Personnel Matter

I. Call To Order

II. Pledge of Allegiance

III. Approval of Minutes Previous Meeting

25-080 Approval of minutes from September 9, 2025

IV. Public Comment Session

V. Presentation of Written Communications

VI. Reports

A. Fire Chief's Reports

25-081 2025 Response Report -September 2025

25-082 Fire & EMS Calls

25-083 FY26 Budget

25-084 Overtime Analysis Report - September 2025

B. Staff Reports

25-085 Dept. Operations & Training (Asst. Chief Gionet)

25-086 Fire Prevention & Activity (Deputy Chief Howe)

VII. Old Business None.

VIII. New Business

25-087 Ff. William Pols Resignation

IX. Adjournment

**The Board of Fire Commissioners
Portsmouth Fire Department**

Fire Station 2
George Pierce Training Room
September 9, 2025

Portsmouth, NH
1800 hours

I. Call to Order:

Chairman Gamester called the meeting to order at 1800 hours.

II. Pledge of Allegiance with Attendance:

Commissioner Gamester led the pledge of allegiance.

Present were Commissioners: Richard Gamester, Michael Hughes and Jennifer Mathes; Chief William McQuillen, Assistant Fire Chief Jason Gionet, Deputy Fire Chief Patrick Howe, City Manager Karen Conard, Finance Manager Nathan Lunney, Administrative Manager Nancy Savini, and many Fire Department personnel and their family members.

III. Oath of Office None.

IV. Approval of Minutes of Previous Meeting:

Motion, to approve the minutes of August 12, 2025, was made by Commissioner Matthes. Motion was seconded by Commissioner Hughes and passed unanimously.

Motion, to suspend rules and bring the Finance Slide Presentation (074), Captain Rick Condon's Retirement (078), and Shane Anderson's Promotion (079) forward, was made by Commissioner Mathes. Motion was seconded by Commissioner Hughes and passed unanimously.

Chief William McQuillen presented and read Rick Condon's Retirement letter to the Commission (078).

Motion, to accept Captain Rick Condon's retirement letter, was made by Commissioner Mathes. Motion was seconded by Commissioner Hughes and passed unanimously. Commissioner Gamester also thanked Captain Condon for his years of service to the City of Portsmouth Fire Department.

Chief William McQuillen presented and read Shane Anderson's Promotion to Lieutenant Recommendation (079).

Motion, to approve the promotion of Shane Anderson to lieutenant effective September 22, 2025, was made by Commissioner Matthes. Motion was seconded by Commissioner Hughes and passed unanimously.

City Manager Conard and Deputy City Manager Nathan Lunney gave a slide presentation (074) on the City of Portsmouth FY27 Budget “Opening the Budget Discussion...Launching the Budget Process”. Topics discussed were as follows:

-FY 27Budget Launch/Discussion

- 1. Starting the process earlier this year**
- 2. Welcoming communication**
Respectful of the requests of Charter Departments
- 3. Providing more time to complete the work**
Being appreciative of the challenging work to be done
- 4. Supporting collaboration**
Focused on cost efficiencies and service improvements

-FY27 Budget Landscape

Economic Indicator Projections are as follows:

- Social Security (& SSI) COLA at 2.70%
- Consumer Price Index (CPI) at 2.91%
- City 10 year rolling Average (COLA) at 3.05%

-FY27 Budget Timeline

- September** Budget Kickoff for Departments, Staffing needs requested, CIP Citizen Requests submitted, CIP Department Requests submitted.
- October** Rolling Stock submitted and CIP Citizen Request review meeting.
- November** CIP full presentation, review and discussion and Employee benefit changes calculated.
- December** Department non-salary needs submitted and CIP adopted.
- January** Department narratives, preliminary budget numbers initially compiled and City Council Guidance.
- February** Reconciling City Council guidance and department proposals and proposed budget numbers finalized.
- March** Budget book written and compiled.

-FY27 Budget Expectations

- 1. Compile a Continuing Services Budget (CSB)**
Level staffing with continued suite of programs and services
Impacts from Collective Bargaining Agreements (CBA)
Include eligible steps, longevity, stipends, COLA for settled CBAs
Include contingency monies to fund negotiation of expiring CBAs
Contractual increases only in non-salary expenditures
- 2. Identify reductions if CSB is well beyond economic indicators**
Detail reductions with ranked priority to address possible guidance
- 3. Detail requests for new/expanded staffing or services**
List requests with estimated costs in order of priority for needs/wants

Also noted, the Health and Dental rates will be known by December and the NHRS pension rates are on a bi-annual year and will remain the same as FY26.

V. Public Comment Session: None.

VI. Presentation of Written Communications: None.

VII. Reports:

A. Fire Chief's Reports:

Commissioner Gamester motioned to discuss Chief's reports 25-068 through 25-071. Motion was seconded by Commissioner Hughes.

Fire Chief William McQuillen reviewed reports with the Commission.

Report (068), 2025 Response Report for August 2025. The report shows the department responding to a total of 572 calls for the month: 247 Fire Calls with EMS Services and 152 Fire and Related Service Calls and 325 Ambulance Calls. Assistant Chief spoke briefly about some of the activities for the month, noting on 8/19/25 Rescue 7 and Chief 1 responded to York Maine for Mutual Aid at 38 Freeman Street where two patients had fallen from the sea wall and extrication with ropes and litter were required, 8/23/25 Engine 3, Truck 2, Ambulances 2&3, and Chief 1 responded to Pang FD at 301 Newmarket Street for an alert; an international 747 diverted due to engine failure which landed safely and companies cleared and 8/30/25 Truck 2 responded mutual aid to Seabrook on a second alarm apartment building fire remaining on site for an hour and a half before clearing .

The safety message focused on this September being National Preparedness Month. Portsmouth Fire Department along with FEMA and the National Safety Council list recommendations on Ready.gov.

Report (069), Fire and EMS Call Summary Reports, shows the department responded to 247 fire calls for the month of August. EMS activity was 325 with the top three responses being for no apparent illness or injury, weakness , and Injury (head/scalp). There were 9 calls for nausea/vomiting, 9 for sepsis/septic shock, 8 for hip injury, and 52 non-transports. Report (070), FY26 Budget, Assistant Chief reviewed the budget noting that with it being the second month of the new FY26, annual expenses are recorded in period 1 skewing the % expense to date which will even out as we go through the year. Report (071), Overtime Analysis, provided a breakdown of how overtime was used in the month of August along with a summary of what was charged to OT-Recall for the month.

Motion, to accept Chief's Reports 25-068 through 25-071, was made by Commissioner Mathes. Motion was seconded by Commissioner Hughes and passed unanimously.

B. Staff Reports:

Assistant Chief Gionet reported on facilities and operations happening within the department (072) in the month of August: Ambulance 3 is having the engine replaced. Engine 4 received new brakes, shocks and leaf springs. Station 1 and 2 had lighting upgrades. We have three current open positions which will drop to 1 soon with one candidate starting September 15, 2025 and one candidate currently in background check with one interview scheduled. All Officers have completed their online command and control program and will be holding 2 three day in-person classes the first two weeks of October. We will be hosting a National Fire Academy 6 day class the first week of November. EMS IV Pump training has concluded and the new units are in service on all the ambulances. New portable ventilator training will be wrapping up in the next 2 to 3 weeks and will be placed in service once training is completed.

Deputy Chief Howe reported (073) on Fire Prevention activity for the month of August with 36 permits issued, 68 inspections done, 16 prevention related meetings, and 28 approvals (not associated with FD permits). Other items of note, FPOs Wheeler and Putney attended solar systems code training sponsored by the New Hampshire Fire Prevention Society. FPO Wheeler provided fire prevention education to residents of the Keefe House. FPO Wheeler attended a six-day class on electrical fire investigations at the National Fire Academy. We participated in meetings regarding planned work at The Music Hall.

Motion, to accept Staff Reports 25-072 through 25-073, was made by Commissioner Mathes. Motion was seconded by Commissioner Hughes and passed unanimously.

VIII. Old Business: None.

IX. New Business:

Keene Fire Department Thank You (075)

North Hampton Fire Dept & Community Thank You (076)

Updated Schedule of City Council Meetings (077)

Motion, to accept New Business 25-075 through 25-077, was made by Commissioner Mathes. Motion was seconded by Commissioner Hughes and passed unanimously.

X. Adjournment:

Motion, to adjourn at 1831 hours, was made by Commissioner Hughes. Motion was seconded by Commissioner Mathes and passed unanimously.

Jennifer Mosher-Matthes, Clerk



SERVICE ACTIVITY AND SAFETY MESSAGE



Month September 2025

TOTAL INCIDENT ACTIVITY: **612** YTD:4910

Fire Unit with EMS Services: **252** YTD:2031 Ambulance Services: **360** YTD: 2879
Fire and Related Services: **141** YTD: 1070

Portsmouth	309
New Castle	11
Mutual Aid given	7
Mutual Aid Rcvd	3

GREEN = Increase from prev. month

RED = Decrease " " "

Incidents of Interest:

9/3 1350 hours Engine 3 and Chief 1 to Dover on a 2nd alarm, RIT assignment. Companies cleared within 20 minutes

9/18 1152 hours Engine 1, Rescue 7, Truck 2, Ambulances 1 & 3 Chief 2 to 95North at Exit 7 multi vehicle accident. A tractor trailer lost a wheel causing a spinout accident in North and Southbound lanes. Minor injuries with two patients and also involved a search of Atlantic Heights below the highway for debris/damage.

9/28 1458 hours Engine 3 dispatched on a still alarm, upgraded to Engine 1 Truck 2 Ambulance 2& 4, Chief 1 and HazMat 1. Initially called for an alarm issue for third time in 10 hours it turned out to be a broken sprinkler pipe and a coolant line leaking. Hazmat Team called in, leak stopped, and water shut off. DES arrived and supervised cleanup. Crews operated for 3.5 hours

The Portsmouth Fire Department and NFPA the National Fire Protection Association remind you, This year's Fire Prevention Week campaign, October 5-11, "Charge into Fire Safety: Lithium-Ion Batteries in Your Home," works to educate everyone about using these batteries safely. The campaign stresses how important it is to BUY, CHARGE, and RECYCLE safely when it comes to lithium-ion batteries.

Charge into Fire Safety: 3 Steps

Buy only listed products. When buying a product that uses a lithium-ion battery look for a safety certification mark such as UL, ETL, or CSA. This means it meets important safety standards.

CITY OF PORTSMOUTH, NH FIRE DEPARTMENT

Charge devices safely. Always use the cords that came with the product to charge. Follow the instructions from the manufacturer. Buy new chargers from the manufacturer or one that the manufacturer has approved. Charge your device on a hard surface. Don't overcharge your device. Unplug it or remove the battery when it's fully charged.

Recycle batteries responsibly. Don't throw lithium-ion batteries in the trash or regular recycling bins because they could start a fire. Recycle your device or battery at a safe battery recycling location.

Visit call2recycle.org to find a recycling spot near you

Fire District Responses, Previous Month

FIRE_ZONE	COL_1
1	144
2	25
3	29
4	19
5	30
6	3
M/A	2
Total	252

Description: For Commission, Previous Month Fire District Responses



Actual Incident Type Found. previous month

ACTUAL INCIDENT TYPE FOUND (NFIRS)	COL_1
100 - Fire, other	1
118 - Trash or rubbish fire, contained	1
130 - Mobile property (vehicle) fire, other	1
131 - Passenger vehicle fire	3
140 - Natural vegetation fire, other	1
160 - Special outside fire, other	1
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	111
322 - Motor vehicle accident with injuries	7
323 - Motor vehicle/pedestrian accident (MV Ped)	2
324 - Motor vehicle accident with no injuries	11
353 - Removal of victim(s) from stalled elevator	2
412 - Gas leak (natural gas or LPG)	3
422 - Chemical spill or leak	1
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	2
442 - Overheated motor	1
444 - Power line down	2
471 - Explosive, bomb removal (for bomb scare, use 721)	1
480 - Attempted burning, illegal action, other	1
500 - Service Call, other	13
511 - Lock-out	1
520 - Water problem, other	2
550 - Public service assistance, other	2
551 - Assist police or other governmental agency	1
553 - Public service	1
600 - Good intent call, other	9
611 - Dispatched & canceled en route	10
622 - No incident found on arrival at dispatch address	4
661 - EMS call, party transported by non-fire agency	1
731 - Sprinkler activation due to malfunction	1

Actual Incident Type Found. previous month

Portsmouth FD NH

Address: 170 Court St, Portsmouth, NH, 03801



ACTUAL INCIDENT TYPE FOUND (NFIRS)	COL_1
733 - Smoke detector activation due to malfunction	10
735 - Alarm system sounded due to malfunction	9
736 - CO detector activation due to malfunction	1
740 - Unintentional transmission of alarm, other	5
741 - Sprinkler activation, no fire - unintentional	2
743 - Smoke detector activation, no fire - unintentional	10
745 - Alarm system activation, no fire - unintentional	13
746 - Carbon monoxide detector activation, no CO	3
Total	252

Description: For Commission, Previous Month Actual Incident Types Found



Runs by Provider Impression
September 2025

082 EMS

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Cardiac: Rhythm Disturbance (Tachy, Brady, Ectopy, Other) (I49.9)	52	14.44%
Anxiety Attack / Acute Stress Reaction (F41.9)	16	4.44%
Injury (Head/Scalp) (S09.90)	13	3.61%
Stroke / CVA (I63.9)	13	3.61%
Cardiac: Chest Pain, Acute Coronary Syndrome (I21)	12	3.33%
No Apparent Illness or Injury-Transport Requested (Z71.1)	12	3.33%
Weakness (Unable to Diagnosis Specific Cause) (R53.1)	12	3.33%
No Apparent Illness or Injury- No Transport (Z00.00)	11	3.06%
Abdominal Pain / Problems (Non-Traumatic) (R10.0)	10	2.78%
Syncope / Fainting (R55)	10	2.78%
HYPERtension (I10)	8	2.22%
Nausea/Vomiting (Unknown Etiology) (R11)	8	2.22%
Vertigo / Dizziness (Complications Related To) Unknown Etiology (H81.3)	8	2.22%
Injury (Hip) (S79.91)	6	1.67%
Injury (Neck, Anterior or Lateral) (S19.9)	6	1.67%
Injury (Wrist, Hand, or Fingers) (S69.9)	6	1.67%
Psychiatric / Behavioral Problem (F99)	6	1.67%
Respiratory: COPD (Emphysema / Chronic Bronchitis) (J44.1)	6	1.67%
Back Pain (Non-Traumatic) (M54.9)	5	1.39%
Chest Pain, Non-Cardiac / Non-Traumatic (R07.9)	5	1.39%
Epistaxis / Nose Bleed (Non-Traumatic) (R04.0)	5	1.39%
GI Bleed (K92.2)	5	1.39%
Infection / Infectious Disease (unspecified) (B99.9)	5	1.39%
Injury (Knee) (S80.91)	5	1.39%
Seizures: Nonstatus Seizures, Unspecified Type (G40.909)	5	1.39%
Seizures: Status Seizures, Generalized / Tonic-Clonic (G40.901)	5	1.39%
Sepsis or Septic Shock (A41.9)	5	1.39%
Alcohol Abuse and Effects (F10)	4	1.11%
Diabetic: HYPOglycemia (E13.64)	4	1.11%
Influenza / Flu Like Illness (J11)	4	1.11%
Respiratory Distress Unknown Cause (J98.9)	4	1.11%
Altered Mental Status (Unknown Cause) (R41.82)	3	0.83%
Dehydration (E86.0)	3	0.83%
GU: UTI / Urinary Tract Infection (N39.0)	3	0.83%
Injury (Face) (S09.93)	3	0.83%
Injury (Thigh /Upper Leg) (S79.92)	3	0.83%
No Apparent Illness or Injury-Transported for Safety/Protocol (Z00.129)	3	0.83%
Pain: (Non-Traumatic) Location Not Otherwise Listed (G89.1)	3	0.83%
Suicidal or Self-Harm Ideation or Thoughts (R45.851)	3	0.83%
Cardiac: Cardiac Arrest (I46.9)	2	0.56%
Cardiac: DVT / Embolism / Thrombosis, Acute (I82.90)	2	0.56%
Disruption of wound, varicose vein, skin tear, unspecified (T81.30)	2	0.56%
Fever (Unknown Cause) (R50.9)	2	0.56%
GU: Hematuria / Blood in Urine (R31)	2	0.56%
GU: Other Urinary Problem, unspecified (N39.9)	2	0.56%
Injury (Lower Leg) (S89.9)	2	0.56%
Injury(Forearm) (S59.91)	2	0.56%
Obvious Death (R99)	2	0.56%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Pain: Headache or Migraine (R51)	2	0.56%
TIA (Transient Ischemic Attack) (G45.9)	2	0.56%
Allergic Reaction (Localized) (T78.40)	1	0.28%
Anaphylaxis (T78.2)	1	0.28%
Cardiac: CHF (Congestive Heart Failure) (I50.9)	1	0.28%
Cellulitis (Complications Related to) (L03.90)	1	0.28%
Dental Pain or Problems (K08.9)	1	0.28%
Diabetic: HYPERglycemia (E13.65)	1	0.28%
Diarrhea, unspecified (R19.7)	1	0.28%
Drug Overdose / Abuse: Cocaine Related (F14)	1	0.28%
Drug Overdose / Abuse: Stimulant/Amphetamine Related (Meth, MDMA, XTC, etc.) (F15)	1	0.28%
Foreign body in Nose (T17.1)	1	0.28%
Foreign body on or in External Eye (T15)	1	0.28%
Implanted Device Malfunction or Complications (AICD, Pacemaker, LVAD, Other) (Z45.89)	1	0.28%
Injury (Ankle) (S99.91)	1	0.28%
Injury (Cervical/C-Spine) (S14.10)	1	0.28%
Injury (Dislocated Knee) (M24.36)	1	0.28%
Injury (Elbow) (S59.90)	1	0.28%
Injury (Foot) (S99.92)	1	0.28%
Injury (Shoulder or Upper Arm) (S49.9)	1	0.28%
Injury (Thorax / Chest) (S29.9)	1	0.28%
Injury (Unspecified Location) (T14.90)	1	0.28%
Not Applicable (7701001)	1	0.28%
Pain: Chronic Pain, Unspecified (G89.2)	1	0.28%
Respiratory: Asthma, Reactive Airway Disease (J45)	1	0.28%
Respiratory: Lower Respiratory Infection (e.g. Pneumonia, bronchitis, bronchiolitis) (J22)	1	0.28%
Respiratory: Upper Respiratory Infection (e.g. Cold, Laryngitis, Pharyngitis, Rhinitis, Sinusitis) (J06.9)	1	0.28%
Total:	360	Total: 100.00%

Report Filters

Incident Date: is between '9/1/2025' and '9/30/2025'

Portsmouth Fire Department
FY26 Budget Projections

Report Date: 9:30:25

Pay Periods
Expenses

26
12
Past

Projected to end of yr.

5 Remain
3 Through YE projected

20
9

ACCOUNT	TITLE	% spent	BUDGET 26	YTD EXPENSED	OUTSTANDING	YEARLY EXP.	YTD Benchmark	Period / Month Proj	Period/Month Benchmark	PROJECTED FY26	Est Avail Remain
FF											
011041	Salaries Uniform Personnel	21%	\$4,798,408.00	\$1,015,118.95	\$3,516,757.70	\$4,531,876.65	\$1,107,324.92	\$174,302.95	\$184,554.15	\$4,531,876.65	\$266,531.35
012033	PT Salaries - Vehicle Maint	36%	\$27,479.00	\$10,002.24	\$41,675.76	\$51,678.00	\$6,341.31	\$1,667.04	\$1,056.88	\$51,678.00	(\$24,199.00)
014031	O/T Emergency Recall	29%	\$553,498.00	\$158,106.30	\$18,600.00	\$576,706.30	\$127,730.31	\$26,351.05	\$21,288.38	\$576,706.30	(\$23,208.30)
014032	O/T Earned Time Leave	21%	\$813,350.00	\$172,983.17	\$640,000.00	\$812,983.17	\$138,157.69	\$28,830.53	\$31,359.62	\$812,983.17	\$2,366.83
014033	O/T Disability Leave	85%	\$99,100.00	\$84,031.94	\$167,000.00	\$251,031.94	\$22,869.23	\$14,005.32	\$3,811.54	\$251,031.94	(\$151,931.94)
014034	O/T Workers Comp	4%	\$84,000.00	\$3,556.69	\$63,100.00	\$66,656.69	\$19,384.62	\$592.78	\$3,230.77	\$66,656.69	\$17,343.31
014042	O/T Training-Education	9%	\$94,000.00	\$8,362.23	\$76,800.00	\$85,162.23	\$10,846.15	\$1,393.71	\$3,615.38	\$85,162.23	\$8,837.77
015001	Longevity	1x pymnt	\$25,816.28	\$0.00	\$25,816.00	\$25,816.00	\$6,454.07	\$25,816.00	\$2,151.36	\$25,816.00	\$0.28
017001	Holiday Premium Pay	13	\$229,166.26	\$33,972.70	\$195,000.00	\$228,972.70	\$249,093.76	\$17,613.28	\$19,927.50	\$228,972.70	\$193.56
018031	Certification Spend	~AE111 payroll	\$408,474.09	\$89,907.50	\$315,820.00	\$405,727.50	\$94,263.25	\$67,621.25	\$15,710.54	\$405,727.50	\$2,746.59
021001	Insurance - Health	1x pymnt	\$813,370.82	\$813,371.00	\$0.00	\$813,371.00	\$813,370.82	\$0.00	\$67,780.90	\$813,370.82	\$0.00
021101	Insurance - Dental		\$75,354.30	\$15,487.53	\$56,515.50	\$72,003.03	\$18,838.58	\$6,000.25	\$6,279.53	\$72,003.03	\$3,351.27
021501	Insurance - Life		\$10,364.56	\$1,570.80	\$7,773.75	\$9,344.55	\$2,591.14	\$778.71	\$863.71	\$9,344.55	\$1,020.01
021601	Insurance - Disability	rate incr 11/23 to .37	\$17,754.11	\$3,312.66	\$13,315.23	\$16,627.89	\$4,438.53	\$1,385.66	\$1,479.51	\$16,627.89	\$1,126.22
022501	Medicare	~AE111 payroll	\$104,070.70	\$22,029.03	\$77,152.40	\$99,181.43	\$24,016.32	\$3,671.51	\$4,002.72	\$99,181.43	\$4,889.27
023003	Retirement - Firefight	~AE111 payroll	\$2,080,550.26	\$455,391.25	\$1,615,000.00	\$2,070,391.25	\$480,126.98	\$75,988.54	\$80,021.16	\$2,070,391.25	\$10,159.01
036001	Prof Services - Cleaning	24%	\$28,064.00	\$6,830.50	\$21,415.16	\$28,245.66	\$7,016.00	\$9,415.22	\$2,338.67	\$28,245.66	(\$181.66)
039071	Fire Prevention	2%	\$5,000.00	\$105.06	\$4,583.37	\$4,688.43	\$1,250.00	\$1,562.81	\$416.67	\$4,688.43	\$311.57
054050	Training Education	11%	\$26,500.00	\$2,928.59	\$21,783.30	\$24,711.89	\$6,625.00	\$8,237.30	\$2,208.33	\$24,711.89	\$1,788.11
068001	Clothing Allowance	14%	\$42,000.00	\$5,682.58	\$37,112.62	\$42,795.20	\$42,000.00	\$14,265.07	\$3,500.00	\$42,795.20	(\$795.20)
068003	Protective Clothing	17%	\$25,000.00	\$4,128.65	\$40,563.90	\$44,692.55	\$6,250.00	\$14,897.52	\$2,083.33	\$44,692.55	(\$19,692.55)
074001	Equipment	6%	\$11,500.00	\$644.55	\$10,855.45	\$11,500.00	\$2,875.00	\$3,833.33	\$958.33	\$11,500.00	\$0.00
AMB											
039003	Prof/Services - Licensing	0%	\$3,250.00	\$0.00	\$3,250.00	\$3,250.00	\$812.50	\$1,083.33	\$270.83	\$3,250.00	\$0.00
043015	Repairs - Equipment	34%	\$12,580.00	\$4,222.80	\$8,357.20	\$12,580.00	\$3,145.00	\$4,193.33	\$1,048.33	\$12,580.00	\$0.00
043024	Repairs - Vehicle	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
054001	EMT Implementation	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
054050	Training Education	0%	\$42,000.00	\$10.99	\$42,000.00	\$42,010.99	\$10,500.00	\$14,003.66	\$3,500.00	\$42,010.99	(\$10.99)
061002	Miscellaneous Supplies	17%	\$46,000.00	\$7,852.28	\$36,503.39	\$44,355.67	\$11,500.00	\$14,785.22	\$3,833.33	\$44,355.67	\$1,644.33
063601	Diesel Fuel	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
074001	Equipment	0%	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$500.00	\$666.67	\$166.67	\$2,000.00	\$0.00
ADM											
011001	Regular Salaries	21%	\$580,743.94	\$121,182.25	\$460,578.44	\$581,760.69	\$134,017.83	\$96,960.11	\$22,336.31	\$581,760.69	(\$1,016.75)
011061	Insurance Reimbursement	19%	\$225,937.80	\$42,644.56	\$169,453.53	\$212,098.09	\$636,294.27	\$53,024.52	\$212,098.09	\$212,098.09	\$13,839.71
012001	Part Time Salaries	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
012041	Commissioner Stipend	25%	\$3,600.00	\$900.00	\$2,700.00	\$3,600.00	\$900.00	\$300.00	\$300.00	\$3,600.00	\$0.00
014041	Overtime	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
015001	Longevity	1x pymnt	\$9,005.89	\$0.00	\$9,006.00	\$9,006.00	\$2,251.47	\$3,002.00	\$750.49	\$9,006.00	\$1,841.89
016001	Leave At Termination	1x pymnt	\$120,084.00	\$120,084.00	\$0.00	\$120,084.00	\$120,084.00	\$0.00	\$10,007.00	\$120,084.00	\$0.00
017001	Holiday Premium Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
018033	Admin. Stand-by Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
021001	Insurance - Health	1x pymnt	\$116,681.86	\$116,682.00	\$0.00	\$116,682.00	\$29,170.47	\$0.00	\$9,723.49	\$116,681.86	\$0.00
021101	Insurance - Dental		\$7,263.90	\$1,661.70	\$5,447.97	\$7,109.67	\$1,815.98	\$592.47	\$605.33	\$7,109.67	\$154.23
021501	Insurance - Life		\$1,254.41	\$191.52	\$940.50	\$1,132.02	\$313.60	\$94.34	\$104.53	\$1,132.02	\$122.39
021601	Insurance - Disability	rate incr 11/23 to .37	\$2,148.75	\$410.61	\$1,231.83	\$1,642.44	\$537.19	\$136.87	\$179.06	\$1,642.44	\$506.31
022001	Social Security	21%	\$6,071.14	\$1,270.81	\$4,543.30	\$5,814.11	\$1,401.03	\$969.02	\$233.51	\$5,814.11	\$257.03
022501	Medicare	19%	\$11,927.52	\$2,314.86	\$7,073.81	\$9,388.67	\$2,752.50	\$1,564.78	\$358.51	\$9,388.67	\$2,538.85
023001	Retirement	22%	\$12,026.00	\$2,626.52	\$8,789.34	\$11,415.86	\$2,775.23	\$1,902.64	\$462.54	\$11,415.86	\$610.14
023003	Retirement - Firefight	20%	\$143,417.35	\$29,319.70	\$101,280.25	\$130,599.95	\$16,548.16	\$21,766.66	\$5,516.05	\$130,599.95	\$12,817.40
026002	Insurance - Workers Comp	1x pymnt	\$597,418.20	\$582,426.00	\$0.00	\$582,426.00	\$149,354.55	\$0.00	\$49,784.85	\$582,426.00	\$14,992.20
031001	Prof. Svcs - Energy Contract	6%	\$38,000.00	\$2,269.70	\$31,050.30	\$33,320.00	\$0.00	\$11,106.67	\$0.00	\$33,320.00	\$6,680.00
033001	Prof Serv - Temp	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
034103	Telephone	25%	\$33,180.00	\$8,405.88	\$25,200.00	\$33,605.88	\$8,295.00	\$2,800.49	\$2,765.00	\$33,605.88	(\$425.88)
034104	Cellular Phones	17%	\$15,000.00	\$2,566.34	\$12,500.00	\$15,066.34	\$3,750.00	\$1,255.53	\$1,250.00	\$15,066.34	(\$66.34)
034206	Software - Annual Maint	26%	\$35,000.00	\$9,203.83	\$25,000.00	\$34,203.83	\$8,750.00	\$11,401.28	\$2,916.67	\$34,203.83	\$796.17
035001	Prof Svc-Medical Exam	300%	\$10,000.00	\$4,576.00	\$11,893.02	\$7,283.00	\$0.00	\$3,953.00	\$0.00	\$11,893.02	(\$1,859.00)
039070	Prof Serv - O/S Counsel	300%	\$1,000.00	\$3,000.00	\$3,717.15	\$6,717.15	\$0.00	\$559.76	\$83.33	\$6,717.15	(\$5,717.15)
041002	Electricity	28%	\$59,000.00	\$16,476.85	\$42,500.00	\$58,976.85	\$14,750.00	\$4,914.74	\$4,916.67	\$58,976.85	\$23.15
041101	Natural Gas	3%	\$35,000.00	\$1,159.36	\$33,500.00	\$34,659.36	\$8,750.00	\$2,888.28	\$2,916.67	\$34,659.36	\$340.64
041205	Water / Sewer Fees	11%	\$20,000.00	\$2,245.48	\$18,700.00	\$20,945.48	\$5,000.00	\$1,745.46	\$1,666.67	\$20,945.48	(\$945.48)
041301	Trash Removal	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
043001	Repairs-Structural	29%	\$27,000.00	\$7,857.91	\$22,410.61	\$30,268.52	\$6,750.00	\$10,089.51	\$2,250.00	\$30,268.52	(\$3,268.52)
043012	Repairs-Communications	10%	\$11,000.00	\$1,149.00	\$9,143.70	\$10,292.70	\$2,750.00	\$3,430.90	\$916.67	\$10,292.70	\$707.30
043018	Repairs-Equipment	15%	\$23,500.00	\$3,557.54	\$18,935.02	\$22,492.56	\$5,875.00	\$7,497.52	\$1,958.33	\$22,492.56	\$1,007.44
043019	Repairs-SCBA	142%	\$7,000.00	\$9,930.60	\$3,109.39	\$13,039.99	\$1,750.00	\$4,346.66	\$583.33	\$13,039.99	(\$6,039.99)
043021	Repairs-Fire Alarm Sys	8%	\$5,000.00	\$392.40	\$4,035.90	\$4,428.30	\$1,250.00	\$120.00	\$416.67	\$4,428.30	\$571.70
043024	Repairs-Vehicle	34%	\$110,000.00	\$37,876.89	\$100,434.50	\$138,311.39	\$27,500.00	\$46,103.80	\$9,166.67	\$138,311.39	(\$28,311.39)
043027	Office Equipment	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044006	Printing Lease/Maint. (Copier)	0%	\$6,000.00	\$635.62	\$4,810.68	\$5,446.30	\$1,500.00	\$453.86	\$500.00	\$5,446.30	\$553.70
048002	Property Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
053001	Advertising	0%	\$500.00	\$0.00	\$500.04	\$500.04	\$125.00	\$166.68	\$41.67	\$500.04	(\$0.04)
054051	Education	0%	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00	\$1,000.00	\$1,333.33	\$333.33	\$4,000.00	\$0.00
055050	Printing	0%	\$250.00	\$0.00	\$250.00	\$250.00	\$62.50	\$83.33	\$20.83	\$250.00	\$0.00
056001	Dues Professional Organ.	15%	\$3,000.00	\$450.00	\$2,550.00	\$3,000.00	\$750.00	\$1,000.00	\$250.00	\$3,000.00	\$0.00
056005	Dues Regional Hazmat Tm	1x pymnt	\$10,901.00	\$7,897.00	\$2,000.00	\$9,897.00	\$2,725.25	\$9,897.00	\$908.42	\$9,897.00	\$1,004.00
057101	Travel and Conferences	0%	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$1,250.00	\$1,666.67	\$416.67	\$5,000.00	\$0.00
061002	Miscellaneous Supplies	16%	\$15,000.00	\$2,454.29	\$12,345.13	\$14,799.42	\$3,750.00	\$4,933.14	\$1,250.00	\$14,799.42	\$200.58
061003	Meeting Supplies	0%	\$300.00	\$0.00	\$275.00	\$275.00	\$75.00	\$91.67	\$25.00	\$275.00	\$25.00
062001	Office Supplies	4%	\$5,000.00	\$189.98	\$4,998.84	\$5,188.82	\$1,250.00	\$1,729.61	\$416.67	\$5,188.82	(\$188.82)
062004	Photo Supplies	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
062501	Postage	12%	\$1,000.00	\$121.11	\$640.00	\$761.11	\$250.00	\$253.70	\$83.33	\$761.11	\$238.89
063601	Diesel Fuel	13%	\$65,400.00	\$8,416.04	\$54,499.71	\$62,915.75	\$16,350.00	\$5,242.98	\$5,450.00	\$62,915.75	\$2,484.25
064001	Janitorial Supplies	27%	\$7,000.00	\$1,867.98	\$7,736.67	\$9,604.65	\$1,750.00	\$3,201.55	\$583.33	\$9,604.65	(\$2,604.65)
067001	Books & Periodicals	0%	\$200.00	\$0.00	\$200.00	\$200.00	\$50.00	\$66.67	\$16.67	\$200.00	\$0.00
068001	Clothing Allowance	1x pymnt	\$1,350.00	\$1,350.00	\$0.00	\$1,350.00	\$337.50	\$1,350.00	\$112.50	\$1,350.00	\$0.00
068002	Clothing (new hires/promotions/reg)	0%	\$14,700.00								

OVERTIME ANALYSIS REPORT**September-25**

(check dates: 9.4.25 & 9.18.25)

OT -Recall	\$ 63,866.38	
OT -Earned Time	\$ 59,630.35	
OT -Disability	\$ 31,210.06	2 Officers
OT -WC	\$ 1,394.90	
OT -Training	\$ 3,360.20	Medic Class/Bluecard Training
OT -Reimbursement	<u>\$ 2,928.37</u>	
	<u>\$ 162,390.26</u>	

Recall Account Breakdown

Holdover	520.38
Touch-A-Truck	778.51
Air Show	17,488.75
E-1 in York M/A	598.52
ST2 Forestry Coverage M/A	503.80
PPE Meeting	162.84
Shift Coverage: Funeral Leave	2,964.00
Shift Coverage: Admin	1,172.20
Shift Coverage: Vacancy Coverage	35,616.10
Shift Coverage: Personal Leave	1,727.28
Shift Coverage: Military Leave	2,334.00
	<u>\$ 63,866.38</u>



Portsmouth Fire Department

Operations and Training

Fire Commission Meeting

October 14, 2025

Apparatus / Equipment / Facilities

1. Ambulance 3 Repairs
2. Fire Apparatus Repairs
3. Station 2 Roof Replacement

Personnel

1. Current open positions
2. 1 Firefighter beginning on October 27, 2025
3. 1 Conditional Job offer
4. Additional interviews on 10/29/2025

Training

1. Fire training – All Officers have completed the 3 day Blue Card Command training program.
2. Update on the National Fire Academy program.
3. EMS training – EMS refresher training is ongoing for those expiring this coming March.



PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION BUREAU

Monthly Activity

Month: September 2025

Permits issued: 41

Inspections: 67

Prevention related meetings: 28

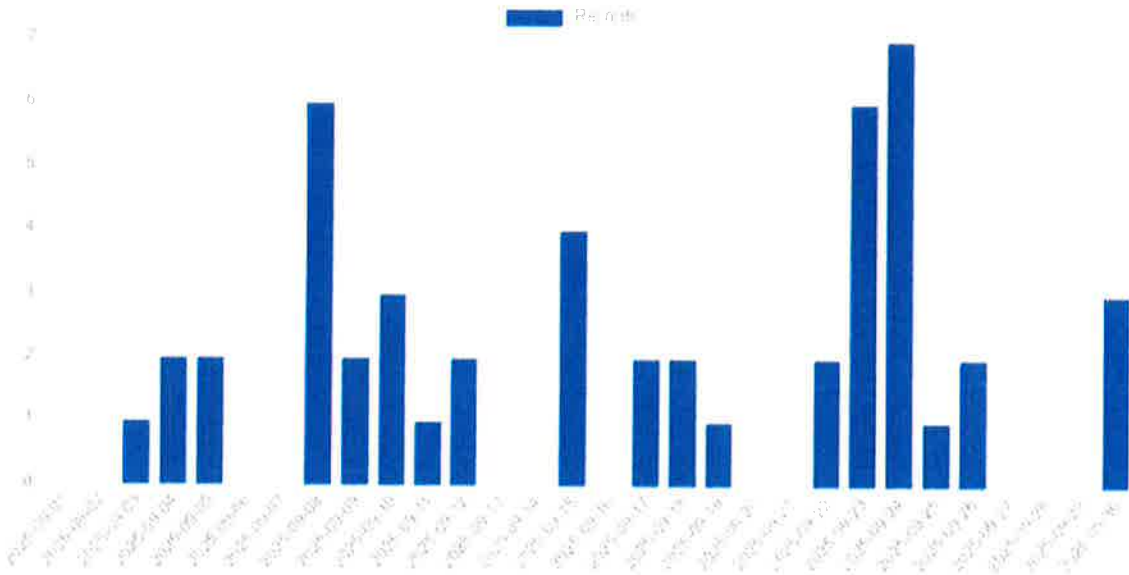
Approvals (not associated with FD permits): 38

Other items of note:

- FPO Wheeler spoke with the "Dull Old Men's Group" at the senior center about fire safety.
- Fire Prevention Bureau attended the Fire Inspector's Breakfast in New Castle.
- FPO Wheeler participated in the Senior Wellness Expo at Community Campus.
- FPO Putney met with stakeholders regarding the single exit stair issues for residential buildings.
- We met with public works regarding private hydrant maintenance, flow testing for fire protection system designs, and water supply requirements for NFPA 13D fire suppression systems.

Analytics

Records submitted over time



Totals

 **49**
Records Created

 **\$8,852.70**
Revenue Collected

 **43**
Inspections Done

 **41**
Permits Issued

Filter Results

Fire Department ▼

Date
*  **09/01/2025 to 09/30/2025** ▼

William G Pols IV

28A Old Piscataqua Rd Durham NH, 03824 | 201-206-7188 | William.pols17@gmail.com

09/19/2025

Chief William McQuillen

I am writing to inform you of my decision to resign as a firefighter/EMT for the city of Portsmouth. After thoughtful consideration, I have decided to pursue other opportunities. My last day of work will be September 30th, 2025. I want to express my gratitude for the opportunities, knowledge and experiences that I have gained during my time at Portsmouth Fire Department. I am honored to have served and protected the citizens and guests of Portsmouth.

Sincerely,

William Pols